

**Academic Assessment Committee Meeting Minutes**  
**February 12, 2019 – 3:00 pm**  
**President’s Conference Room, 226 Tigert**

**Present:** Timothy Brophy, Gail Childs, Margaret Fields, Lily Lewis, Teresa Mutahi, Avner Sidi, Amy Simonne and Laura Spears

**Absent:** Melissa Johnson, Cathy Lebo, Angela Lindner, Lee Morrison, Toby Shorey, and Jinying Zhao

1. **Welcome:** Dr. Brophy welcomed everyone to the meeting.
2. **November 13, 2018 Minutes:** Dr. Laura Spears moved to approve the minutes, Ms. Gail Childs seconded the motion, all were in favor and the minutes were approved.
3. **December 11, 2018 Electronic Minutes:** Dr. Amy Simonne moved to approve the minutes, Dr. Laura Spears seconded the motion, all were in favor and the minutes were approved.
4. **AAP Approvals Requests:**
  - **Team I**  
Biomedical Engineering (Ph.D. and MS)  
Music BA  
Members **approved** all the requests by majority vote.
  - **Team II –**  
Music Ed Academic Assessment Modification (Ph.D., MM, and BME)  
Members **approved** all the requests by majority vote.
  - **Team III – Music (Ph.D. and MM)**  
Members **approved** both the requests by majority vote.
  - **Team IV –**  
Music BM  
Music BM in Combination with an Outside Field  
BA Spanish and Portuguese  
Members **approved** all the requests by majority vote.
5. **2019 Conference Update-** Dr. Brophy presented the committee with a copy of the conference schedule.

Dr. Brophy also showed the committee the videos for faculty that he has created explaining assessment.

**Next meeting:** March 12<sup>th</sup>, 3:00 p.m. in 226 Tigert Hall. Meeting adjourned at 3:40 p.m.